### **Donor Privacy Policy**

The Alex and Ali Foundation (the "Foundation") is a nonprofit 501(c)(3) organization that empowers young adults with autism and other developmental disabilities through meaningful employment opportunities and vocational training. All donations solicited on behalf of The Foundation shall be used to further our mission.

The Foundation is committed to respecting the privacy of our donors. We have developed this policy to assure them that donor contact information will not be shared with any third party, except in certain delineated situations. The Foundation maintains the highest level of integrity and respect for the privacy of our donors. We seek to ensure that donors have trust and confidence in our practices.

This policy applies to all information received by the Foundation, both online and offline, on any platform, as well as electronic, written or oral communications.

The following Privacy Policy relates to donors.

### The Foundation collects and maintains the following type of donor information:

- Contact Information: name, address, telephone number, email address;
- Giving History: gift amount, date, any gift restrictions requested by the donor;
- Information on events attended, publications received, any special requests for program information.

All information is confidential and kept on file for IRS purposes. Information is also used to analyze giving patterns in order to make accurate budget projections. Credit card numbers are used only for donation or payment processing and are not retained for other purposes. While using our Site, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information may include, but is not limited to your name ("Personal Information").

#### The Foundation will use confidential donor information for the following purposes:

- Distributing donation receipts;
- Sending thank you letters to donors;
- Informing donors of Foundation news and events;
- Internal analysis and record keeping;
- Contacting donors about changes in policy.

### Use and Disclosure of your Personal Information:

- We will not sell, share or trade your personal information with other entities without your permission;
- We will not send you mailings on behalf of other organizations;
- We may collect your name, email address, telephone number and payment information when you make a contribution, either on our website, over the phone, at an event or by mailing in a check;
- To the extent any donations are processed through a third-party service provider, our donors' information will only be used for purposes necessary to process the donation;
- We will use the personal information to protect against potential fraud. We may verify with third parties the information collected in the course of processing a gift;
- We publicly recognize donors by publishing names in our Annual Report, on our website and in other publications, unless a donor explicitly requests to remain anonymous. Donors may contact us to request that they not be included in such publications.

### Cookies

Cookies are files with a small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and stored on your computer's hard drive. Like many sites, we use "cookies" to collect information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Site.

### Security

The security of your Personal Information is important to us, but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security.

# **Changes to the Privacy Policy**

We reserve the right to change this Donor Privacy Policy. When we do, we will note the last update at the bottom of the policy.

# **Opt-Out**

If you have questions about this Donor Privacy Policy, or if you wish to be removed from our contact lists, please contact the Foundation at <u>thealexandalifoundation@gmail.com</u>.

### Approved on: April 14, 2020