

The Alex and Ali Foundation

Standard Application for Employment

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability, or other protected classifications. Please carefully read and answer all questions. Please attach a résumé with further details regarding your work history. Applications can be submitted via email (TheAlexAndAliFoundation@gmail.com), in person, or on our website (TheAlexAndAliFoundation.com/careers).

PERSONAL INFORMATION			
Legal Name (first, middle, last)		Preferred Name (if applicable)	
Street Address and/or Mailing Address	City	State	Zip
Primary Phone Number	E-mail Address		
Secondary Phone Number	Earliest Start Date	Desired Pay	
POSITION INFORMATION (check all that you are willing to work)			
Position applying for:			
Hours:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	<input type="checkbox"/> Days <input type="checkbox"/> Evenings	<input type="checkbox"/> Weekdays <input type="checkbox"/> Weekends
Are you authorized to work in the U.S. on an unrestricted basis?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a felony? (Convictions will not necessarily disqualify an applicant for employment.) If yes, explain:			<input type="checkbox"/> Yes <input type="checkbox"/> No
QUALIFICATIONS (please list any education or training you feel relates to the position applying for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.)			
	School Name	Degree	Address/City/State
1.			
2.			
3.			
SPECIAL SKILLS [please list any special skills or experience that you feel would help you in the position that you are applying for (leadership roles, organizations/teams, etc.)]			

REFERENCES (please list professional references not related to you. If you don't have three professional references, then list personal, unrelated references.)			
Name	Phone Number	Email Address	Relationship

WORK HISTORY (start with your present or most recent employment and work back.)			
May we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Job Title #1		Start Date	End Date
Company Name		Supervisors Name	
Phone Number	City	State	Zip
Reason for leaving:			
Job Title #2		Start Date	End Date
Company Name		Supervisors Name	
Phone Number	City	State	Zip
Reason for leaving:			

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

Applicant Signature

Date